



Safeguarding Children at
The Windmill Sure Start Children's Centre

The Windmill Sure Start Children's Centre is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share the commitment.

This means we have a Child Protection Policy in place, which can be viewed on the website. The procedure for parents can be found displayed in reception and in the office. All staff (including supply staff, volunteers and governors) must ensure that they are aware of these procedures. Parents and carers are welcome to read the policy on request.

Our Child Protection Liaison Officer (CPLo) is:
Mrs Elaine Hampson (Headteacher, Burstow Primary School)

Our Deputy Child Protection Liaison Officer is:
Mrs Tracey Quixley (Centre Coordinator, The Windmill)

In the absence of the Headteacher and the Centre Coordinator, you will need to speak to Mrs Phillipa Rushby or Mrs Jo Spindler.
They are also fully trained CPLos.

If you are concerned about a child's welfare, please record your concern and any observations or conversation heard, and report it to the CPLo as soon as possible the same day. Do NOT conduct your own investigation.

If your concerns relate to the actions or behaviour of a member of staff (which could suggest that he/she is unsuitable to work with children) then you should report this to the CPLo in confidence.

Mrs Elaine Hampson
Mrs Tracey Quixley
Summer 2013

The Windmill Sure Start Children's Centre uses the code purple for all safeguarding issues. Please use this code word yourself to convey your concern over a child in the Centre.